



## Volunteers Needed

*Thank you for your interest in volunteering with AM 1260 The Rock! We're so excited you want to join our team of people who love to share the faith. Please see below for an explanation of the different positions. Contact Amy Sisley with any questions at 216-227-1260 or [asisley@am1260therock.com](mailto:asisley@am1260therock.com).*

### Office Support:

One of the main requirements of this position is you would need to be available during normal business hours, M-F from 9am-4pm. Some office support volunteers choose to take a half day during the week to help answer the main phone, day to day office operations, and generally help with whatever is needed at that moment. These are our most consistent volunteers that we depend upon to keep us operating and growing! Some office support volunteers come in as needed depending on upcoming events. These volunteers should be regular listeners and familiar with our programming.

### Parish Ambassador:

To be an ambassador volunteer, you'd be the go-between for your home parish and AM 1260 The Rock. Your main duty is to refill the promotion items at your parish. Promotional items include magnets, stickers, program guides, etc. You would go to the parish office periodically and mention how you noticed they were running low. If they want more, you can provide it for them. Other duties would be to monitor bulletin announcements for The Rock and provide comments/feedback from the parish to The Rock. Ambassadors are excited about the radio station and want to see it succeed in your local community. Ambassadors do this in their own time, often at weekends if you work full-time. These volunteers should be regular listeners and familiar with our programming. Additional promotional items can be picked up at the office M-F from 9am-4pm, or we can work to accommodate your schedule.

### Event Table

AM 1260 The Rock is represented at various parishes and events throughout the Diocese! When this happens, The Rock will often have a promotional table. Volunteers help manage the table, answering questions about The Rock, passing out promotional items, and so on. In some cases, volunteers may read a scripted informational speech about The Rock at parish visits. These volunteers should be regular listeners and familiar with our programming. This is often a great position for those that work during the week!

AM 1260 The Rock  
145 Ken Mar Industrial Parkway  
Broadview Heights, OH 44147

216-227-1260  
[www.am1260therock.com](http://www.am1260therock.com)

### On-Air Voicework

As a volunteer-supported radio station, there are many times we have need for voice talent in recording 15/30/60 second spots. These volunteers work with our producer to schedule times to come in and record. There are times during Spirit Drives (on-air fundraisers), where on-air voicework is also needed. You don't need experience for this position, although it is helpful.

### Radio Production

These volunteers help with production for the station. Our producer will work with these volunteers for special projects, Spirit Drive, and live remotes. No experience required but highly encouraged.

### Leadership

From joining the Board to helping with fundraising for the station. These volunteers take a leadership position to help the station with long term goals. These volunteers should be regular listeners and familiar with our programming.

AM 1260 The Rock  
145 Ken Mar Industrial Parkway  
Broadview Heights, OH 44147

216-227-1260  
[www.am1260therock.com](http://www.am1260therock.com)

Filename: Volunteer Position Details.docx  
Directory: C:\Users\ocoordinator\Documents  
Template: C:\Users\ocoordinator\AppData\Roaming\Microsoft\Templates\Normal  
.dotm  
Title:  
Subject:  
Author: Sarah Wessa  
Keywords:  
Comments:  
Creation Date: 6/1/2023 1:06:00 PM  
Change Number: 5  
Last Saved On: 4/29/2024 12:43:00 PM  
Last Saved By: Ellen  
Total Editing Time: 10 Minutes  
Last Printed On: 4/29/2024 12:54:00 PM  
As of Last Complete Printing  
Number of Pages: 2  
Number of Words: 484 (approx.)  
Number of Characters: 2,761 (approx.)